



Lüderitz Blue School

Fee Policy

1. APPLICATION FEE

- i) As of January 2026, there is an Application Fee of N\$390 to apply for a place at Lüderitz Blue School.
- ii) This is a non-refundable payment.

2. REGISTRATION FEE

- i) If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2,875 for the child to join the school.
- ii) This is a once-off non-refundable payment. This payment can be made upfront or split into monthly instalments and added to the school fees if necessary.

3. WITHDRAWAL FROM THE SCHOOL

- i) If parents/guardians wish to withdraw their child from the school, a notice period of two (2) calendar months is required.
- ii) This must be submitted in writing to the Head/s of School.
- iii) Should the full notice period of two (2) calendar months not be given, parents/guardians are required to pay the remaining fees for the child until the 2 months have passed.

4. SCHOOL FEES

- i) School fees are paid monthly, in 12 instalments throughout the year
- ii) These fees cover lessons, educational resources, school facilities and textbooks in Primary School. Some textbooks in the Secondary school may be charged extra.
- iii) School fees also usually include access to the school's extra-curricular activities.
- vi) School fees do not cover the cost of uniform items and overnight excursions.
- v) School fees also do not cover stationery costs and school exercise books.
- vi) A Stationery List for students is provided in the Welcome Pack. This is received by families upon enrolment at the school.
- vii) School fees in later years include exam fees.
- vii) School fees must be paid on or before the 3rd of the month. Our fees are as follows for all year groups:

2026 Academic Year

Grades 0-2 - N\$2,875 per month

Grades 3-4 - N\$2,875 per month

Grades 5-6 - N\$4,025 per month

Grades 7-9 (if not started IGCSEs) - N\$4,600 per month

Grades 9-10 (if started IGCSEs) - N\$5,690 per month

Grade 11-13 - N\$6,620 per month

- viii) Please be advised that our school fees will rise by 10% each year due to inflation.

- viii) School fees are to be paid into the following account. Please include the child's full name and the month as the reference for the payment.

Account Name: Luderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

Swift/ BIC Code FIRNNANX

Branch Name: Luderitz

5. LATE PAYMENT OF SCHOOL FEES

- i) If school fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- ii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- iii) Parents/guardians are encouraged to speak with a member of Senior Management should a payment issue arise.

6. SCHOLARSHIP STUDENTS

- i) Scholarship applicants are required to pay the Application Fee of N\$390.
- ii) Successful scholarship applicants will have this reimbursed, and the Registration Fee of N\$2,875 will be waived.
- iii) For further information, please refer to our Scholarship Policy.

7. SIBLING DISCOUNT

- i) As of November 2023, the school offers a Sibling Discount.
- ii) The first sibling of an enrolled child will receive a 5% discount off the full school fee price for their class.
- iii) The second sibling of an enrolled child will receive a 10% discount of the full school fee price for their class.
- iv) Discounts for additional siblings will be reviewed on a case by case basis.

8. BOARDING HOUSE FEES

- i) As of January 2026, Boarding House fees are N\$5,175 per month per child.
- ii) This amount includes food (three meals a day and snacks), as well as supervised after-school and weekend activities.
- iii) The Boarding House fees are independent of school fees. For further information, please refer to the Lüderitz Blue School Fee policy.
- iv) Boarding fee payments are paid monthly, in 12 instalments.
- v) Boarding fees are to be paid into the following account. Please include the boarder's full name, the month, and the word 'BOARDING' as the reference for the payment.

Account Name: Luderitz Blue School
Bank Name: FNB
Account Number: 64277187843
Branch Code: 280371
Swift/ BIC Code FIRNNANX
Branch Name: Luderitz

- vi) If boarding fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- vii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- viii) Parents/guardians are encouraged to speak with a member of Senior Management should a payment issue arise.

9. NOTE ON UNPAID SCHOOL FEES

- i) If school fees are not paid by families after following the procedure above, the school will be unable to issue a School Report for their child or children.
- ii) If school fees are not paid by families after following the procedure above, their child or children will not be allowed to attend school until fees are paid.
- iii) **LEGAL FEES:** In the event where Lüderitz Blue School takes legal action against the Account Holder, he/she will be liable for all legal fees on an attorney client scale, collection cost and commission, interest and tracing fees. **All outstanding invoices after 60 days will be handed over to debt collectors.**

10. NOTE FOR PARENTS

New parents: In signing and returning the forms included in the Welcome Pack, you agree to accept the conditions of this policy.

Current Parents: In returning your child or children to the school on the first day of the new academic year you agree to accept the conditions of this policy.

Written:	March 2022, Senior Management
Reviewed:	Lüderitz Blue School Board, April 2022
Updated:	November 2024, February 2025, December 2025
Next Review due:	November 2026