



Lüderitz Blue School Fee Policy

1. APPLICATION FEE

- i) As of January 2026, there is an Application Fee of N\$390 to apply for a place at Lüderitz Blue School.
- ii) This is a non-refundable payment.

2. REGISTRATION FEE

- i) If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2,875 for the child to join the school.
- ii) This is a once-off non-refundable payment. This payment can be made upfront or split into monthly instalments and added to the school fees if necessary.

3. WITHDRAWAL FROM THE SCHOOL

- i) If parents/guardians wish to withdraw their child from the school, a notice period of two (2) calendar months is required.
- ii) This must be submitted in writing to the Head/s of School.
- iii) Should the full notice period of two (2) calendar months not be given, parents/guardians are required to pay the remaining fees for the child until the 2 months have passed.

4. SCHOOL FEES

- i) School fees are paid monthly, in 12 instalments throughout the year
- ii) These fees cover lessons, educational resources, school facilities and textbooks in Primary School. Some textbooks in the Secondary school may be charged extra.
- iii) School fees also usually include access to the school's extra-curricular activities.
- vi) School fees do not cover the cost of uniform items and overnight excursions.
- v) School fees also do not cover stationery costs and school exercise books.
- vi) A Stationery List for students is provided in the Welcome Pack. This is received by families upon enrolment at the school.
- vii) School fees in later years include exam fees.
- vii) School fees must be paid on or before the 3rd of the month. Our fees are as follows for all year groups:

2026 Academic Year

Grades 0-2 -	N\$2,875 per month
Grades 3-4 -	N\$2,875 per month
Grades 5-6 -	N\$4,025 per month
Grades 7-9 (if not started IGCSEs) -	N\$4,600 per month
Grades 9-10 (if started IGCSEs) -	N\$5,690 per month
Grade 11-13 -	N\$6,620 per month

- viii) Please be advised that our school fees will rise by 10% each year due to inflation.
- viii) School fees are to be paid into the following account. Please include the child's full name and the month as the reference for the payment.

Account Name: Luderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

Swift/ BIC Code FIRNNANX

Branch Name: Luderitz

5. LATE PAYMENT OF SCHOOL FEES

- i) If school fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- ii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- iii) Parents/guardians are encouraged to speak with a member of Senior Management should a payment issue arise.

6. SCHOLARSHIP STUDENTS

- i) Scholarship applicants are required to pay the Application Fee of N\$390.
- ii) Successful scholarship applicants will have this reimbursed, and the Registration Fee of N\$2,875 will be waived.
- iii) For further information, please refer to our Scholarship Policy.

7. SIBLING DISCOUNT

- i) As of November 2023, the school offers a Sibling Discount.
- ii) The first sibling of an enrolled child will receive a 5% discount off the full school fee price for their class.
- iii) The second sibling of an enrolled child will receive a 10% discount of the full school fee price for their class.
- iv) Discounts for additional siblings will be reviewed on a case by case basis.

8. BOARDING HOUSE FEES

- i) As of January 2026, Boarding House fees are N\$5,175 per month per child.
- ii) This amount includes food (three meals a day and snacks), as well as supervised after-school and weekend activities.
- iii) The Boarding House fees are independent of school fees. For further information, please refer to the Lüderitz Blue School Fee policy.
- iv) Boarding fee payments are paid monthly, in 12 instalments.
- v) Boarding fees are to be paid into the following account. Please include the boarder's full name, the month, and the word 'BOARDING' as the reference for the payment.

Account Name: Luderitz Blue School
Bank Name: FNB
Account Number: 64277187843
Branch Code: 280371
Swift/ BIC Code FIRNNANX
Branch Name: Luderitz

vi) If boarding fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.

vii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.

viii) Parents/guardians are encouraged to speak with a member of Senior Management should a payment issue arise.

9. NOTE ON UNPAID SCHOOL FEES

i) If school fees are not paid by families after following the procedure above, the school will be unable to issue a School Report for their child or children.

ii) If school fees are not paid by families after following the procedure above, their child or children will not be allowed to attend school until fees are paid.

iii) **LEGAL FEES:** In the event where Lüderitz Blue School takes legal action against the Account Holder, he/she will be liable for all legal fees on an attorney client scale, collection cost and commission, interest and tracing fees. **All outstanding invoices after 60 days will be handed over to debt collectors.**

10. NOTE FOR PARENTS

New parents: In signing and returning the forms included in the Welcome Pack, you agree to accept the conditions of this policy.

Current Parents: In returning your child or children to the school on the first day of the new academic year you agree to accept the conditions of this policy.

Written:	March 2022, Senior Management
Reviewed:	Lüderitz Blue School Board, April 2022
Updated:	November 2024, February 2025, December 2025
Next Review due:	November 2026