



## **Lüderitz Blue School Scholarship Policy**

### **1. PURPOSE OF THIS POLICY**

- i) to explain Lüderitz Blue School's vision in regard to scholarship places
- ii) to clarify the application process for scholarship pupils
- iii) to confirm how scholarship pupils are selected
- iv) to detail what a scholarship place at Lüderitz Blue School includes
- v) to confirm the terms and conditions for maintaining the place

### **2. SCHOLARSHIP PLACES VISION**

Lüderitz Blue School endeavours to offer a number of scholarship places to learners from the local community, with the goal of allowing academically talented and motivated children to achieve to their full potential regardless of their circumstances. Learners will be selected, as detailed in this policy, in a fair and transparent manner in collaboration with their teachers, based on the child's academic suitability and attitude towards learning. It is expected, as detailed in this policy, that parents/guardians are actively supportive in their child's application to the school, and involvement in their school life. Scholarship places are open to children of a specified age depending on what the school can offer at any one time. Once a place becomes available, it will be advertised on the school website. It may also be advertised in other places around Lüderitz.

### 3. APPLICATION PROCESS

i) To apply for a scholarship place, parents/guardians must first check that there are places open for their child's current age/grade. Available places will be advertised on the school website. They may also be advertised in other places around Lüderitz.

ii) Parents/guardians should fill in a Lüderitz Blue School Application Form and return to the school office via email ([info@luderitzblueschool.com](mailto:info@luderitzblueschool.com)) or hand delivery.

The following must be attached to the form in order for the application to be considered:

- A certified copy of the child's birth certificate
- A certified copy of the child's most recent report card
- A motivational letter from parents/guardians explaining their reasons for applying for a place for the child at Lüderitz Blue School
- Proof of transfer of the Application Fee of N\$300 (bank details are included in the Application Form). The child's full name should be the reference for the payment. Please note: the Application Fee will be refunded for successful Scholarship candidates only.

iii) Applications will be considered by Senior Management, and the parents/guardians of pupils who are successful in getting through to the next stage will be contacted within 7 working days.

iv) Permission will be sought for Lüderitz Blue School to contact the child's current school, including individuals such as the Principal, Life Skills Teacher and Class Teacher.

v) Contact will be made with the child's current school, including individuals such as the Principal, Life Skills Teacher and Class Teacher. The child's academic progress, potential, attitude towards learning, as well as the level of involvement and support of the parent/guardian will be discussed.

vi) Parents/guardians will be informed if the child is through to the next round.

#### **4. SELECTION PROCESS**

- i) After Senior Management has communicated with the child's current school as detailed in point 3v), successful candidates will be invited in for a Trial Day(s) at Lüderitz Blue School.
- ii) During these days, children will have a school tour and participate in the regular timetabled lessons and playtimes. They will also be required to complete an external aptitude test. There will also be an informal interview, and time for the children to play and interact with the other learners.
- iii) As detailed in the school Admissions Policy, places are offered to children who will benefit from a close and nurturing yet academically challenging setting. Places are offered to boys and girls who will:
- benefit from the challenges of the British National Curriculum;
  - benefit from a small-school setting like The BLUE School;
  - respect and follow the school (and class) rules and policies;
  - embrace, understand and respect the vision and aims of the school

We will be assessing children on the basis of attitude and aptitude - on their interest and ability to learn, rather than on any existing knowledge.

- iv) Following the Trial Day(s), a decision will be made on whether to offer a place to the pupil. A decision will be made by the School Director, School Chair and at least 2 (two) members of the School Board. We will endeavour to inform parents/guardians on the outcome of the Trial Day(s) within 7 working days. It is the parents/guardians responsibility to ensure that enough notice is then given to the child's current school in regard to their withdrawal from the school, and that a suitable start date is arranged with Lüderitz Blue School in compliance with this.
- v) A final meeting will be arranged between parents/guardians and School Management, where the necessary paperwork will be signed. The \$N300 Application Fee will be refunded for successful Scholarship candidates only.

#### **5. SCHOLARSHIP PLACE INFORMATION**

Scholarship places include tuition fees, lessons, educational resources, school facilities and textbooks and external examination fees. They do not cover uniform items, stationery, exercise books, lunch or snacks. They also include access to the extra-mural programme in the same capacity as a fee-paying place at the school.

## 6. MAINTENANCE OF SCHOLARSHIP PLACE

- i) Scholarship places are intended as a permanent place at Lüderitz Blue School, providing education for the child up to the highest academic grade the school offers.
- ii) Upon acceptance of the place, parents/guardians are consenting to their active involvement and support of the child's education and academic progress and social development.
- iii) It is expected that the child will adhere to all school rules, embrace school life, attend school regularly and punctually and commit to their academic progress.
- iv) If the above expectations are not met, both Lüderitz Blue School and the parent/guardian of a scholarship learner reserve the right to withdraw the place, consenting to a withdrawal notice period of no less than 2 (two) months. Notice must be provided by either party both in writing and verbally with the School Director present.

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