



Lüderitz Blue School Fee Policy

1. APPLICATION FEE

- i) There is an Application Fee of N\$300 to apply for a place at Lüderitz Blue School.
- ii) This is a non-refundable payment.

2. REGISTRATION FEE

- i) If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2500 for the child to join the school.
- ii) This is a once-off non-refundable payment. This payment can be made upfront or split into 5 monthly installments of N\$500 added to the school fees if necessary.

3. WITHDRAWAL FROM THE SCHOOL

- i) If parents/guardians wish to withdraw their child from the school, a notice period of two (2) calendar months is required.
- ii) This must be both submitted in writing and communicated verbally to the School Director.
- iii) Should the full notice period of two (2) calendar months not be given, parents/guardians are required to pay the remaining fees for the child until the 2 months have passed.

4. SCHOOL FEES

- i) School fees are paid monthly, in 12 installments throughout the year
- ii) These fees cover lessons, educational resources, school facilities and textbooks.
- iii) School fees also include access to the school's extra-curricular activities.
- vi) School fees do not cover the cost of external examination fees, uniform items and overnight excursions.
- v) School fees also do not cover stationery costs and school exercise books.
- vi) A Stationery List for learners will be provided in the Welcome Pack.
- vii) School fees must be paid on or before the 3rd of the month. Our fees are as follows for all ages:

2023 Academic Year

Seahorse Class (Grades 1-3) - N\$2500.00 per month
Octopus Class (Grades 4-6) - N\$3500.00 per month

2024 Academic Year

Seahorse Class (Grades 0-2) - N\$2500.00 per month
Penguin Class (Grades 3-4) - N\$2500.00 per month
Octopus Class (Grades 4-6) - N\$3500.00 per month
Shark Class (Grade 7) - N\$4000.00 per month

- viii) The above prices are introductory and are subject to review. Please be advised that our school fees will rise by 10% each year due to inflation.
- viii) School fees are to be paid into the following account. Please include the child's full name and the month as the reference for the payment.

Account Name: Luderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

Swift/ BIC Code FIRNNANX

Branch Name: Luderitz

5. LATE PAYMENT OF SCHOOL FEES

- i) If school fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- ii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- iii) Parents/guardians are encouraged to speak with a member of senior management should a payment issue arise.

6. SCHOLARSHIP PUPILS

- i) Scholarship applicants are required to pay the Application Fee of N\$300.
- ii) Successful scholarship applicants will have this reimbursed, and the Registration Fee of N\$2500 will be waived.
- iii) For further information, please refer to our Scholarship Policy.

7. SIBLING DISCOUNT

- i) As of November 2023, the school offers a Sibling Discount.
- ii) The first sibling of an enrolled child will receive a 5% discount off the full school fee price for their class.
- iii) The second sibling of an enrolled child will receive a 10% discount of the full school fee price for their class.
- iv) Discounts for additional siblings will be reviewed on a case by case basis.

8. BOARDING HOUSE FEES

- i) As of January 2024, Boarding House fees are N\$4500 per month per learner.
- ii) This amount includes food (three meals a day and snacks), as well as supervised after-school and weekend activities.
- iii) The Boarding House fees are independent of school fees. For further information, please refer to the Lüderitz Blue School Fee policy.
- iv) Boarding fee payments are paid monthly, in 12 instalments.
- v) Boarding fees are to be paid into the following account. Please include the boarder's full name, the month, and the word 'BOARDING' as the reference for the payment.

Account Name: Lüderitz Blue School

Bank Name: FNB

Account Number: 64277187843

Branch Code: 280371

Swift/ BIC Code FIRNNANX

Branch Name: Lüderitz

- vi) If boarding fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.

vii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.

viii) Parents/guardians are encouraged to speak with a member of Lüderitz Blue School Senior Management should a payment issue arise.

9. NOTE FOR PARENTS

New parents: In signing and returning the 'New Parents/Guardians Form' included in the Welcome Pack, you agree to accept the conditions of this policy.

Current Parents: In returning your child or children to the school on the first day of the new academic year you agree to accept the conditions of this policy.

Written: March 2022

Written by: Marnie Allen

First Review: Lüderitz Blue School Board, April 2022

Second Review: September 2022, Marnie Allen

Third review: July 2023, Marnie Allen

Updated: November 2023

Next review due: November 2024