



## **Lüderitz Blue School Fee Policy**

### **1. APPLICATION FEE**

- i) There is an Application Fee of N\$300 to apply for a place at Lüderitz Blue School.
- ii) This is a non-refundable payment.

### **2. REGISTRATION FEE**

- i) If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2500 for the child to join the school.
- ii) This is a once-off non-refundable payment. This payment can be made upfront or split into 5 monthly installments of N\$500 added to the school fees if necessary.

### **3. WITHDRAWAL FROM THE SCHOOL**

- i) If parents/guardians wish to withdraw their child from the school, a notice period of two (2) calendar months is required.
- ii) This must be both submitted in writing and communicated verbally to the School Director.
- iii) Should the full notice period of two (2) calendar months not be given, parents/guardians are required to pay the remaining fees for the child until the 2 months have passed.

#### 4. SCHOOL FEES

- i) School fees are paid monthly, in 12 installments throughout the year
- ii) These fees cover lessons, educational resources, school facilities and textbooks.
- iii) School fees also include access to the school's extra-curricular activities.
- vi) School fees do not cover the cost of external examination fees, uniform items and overnight excursions.
- v) School fees also do not cover stationery costs and school exercise books.
- vi) A Stationery List for learners will be provided in the Welcome Pack.
- vii) School fees must be paid on or before the 3rd of the month. Our fees are as follows for all ages:

##### **2023 Academic Year**

Seahorse Class (Grades 1-3) - N\$2500.00 per month  
Octopus Class (Grades 4-6) - N\$3500.00 per month

##### **2024 Academic Year**

Seahorse Class (Grades 1-2) - N\$2500.00 per month  
Penguin Class (Grades 3-4) - N\$2500.00 per month  
Octopus Class (Grades 4-6) - N\$3500.00 per month  
Shark Class (Grade 7) - N\$4000.00 per month

- viii) The above prices are introductory and are subject to review. Please be advised that our school fees will rise by 10% each year due to inflation.
- viii) School fees are to be paid into the following account. Please include the child's full name and the month as the reference for the payment.

*Account Name: Luderitz Blue School*

*Bank Name: FNB*

*Account Number: 64277187843*

*Branch Code: 280371*

*Swift/ BIC Code FIRNNANX*

*Branch Name: Luderitz*

#### 5. LATE PAYMENT OF SCHOOL FEES

- i) If school fees are not received on or before the 7th day of the month, then a reminder will be sent to parents/guardians.
- ii) Should the fees remain unpaid on the 15th of the month, then a late payment fee of N\$500 will become payable.
- iii) Parents/guardians are encouraged to speak with a member of senior management should a payment issue arise.

## **6. SCHOLARSHIP PUPILS**

- i) Scholarship applicants are required to pay the Application Fee of N\$300.
- ii) Successful scholarship applicants will have this reimbursed, and the Registration Fee of N\$2500 will be waived.
- iii) For further information, please refer to our Scholarship Policy.

## **7. NOTE FOR PARENTS**

New parents: In signing and returning the 'New Parents/Guardians Form' included in the Welcome Pack, you agree to accept the conditions of this policy.

Current Parents: In returning your child or children to the school on the first day of the new academic year you agree to accept the conditions of this policy.

Written: March 2022

Written by: Marnie Allen

First Review: Lüderitz Blue School Board, April 2022

Second Review: September 2022, Marnie Allen

Third review: July 2023, Marnie Allen

Updated: September 2023

Next review due: September 2024