



Lüderitz Blue School Admissions Policy

1. ADMISSIONS POLICY

This policy clarifies how pupils are selected to join the school. It is important to ensure that learners will be able to respond well to the British National Curriculum as well as to contribute fully and positively to the school community.

2. SELECTION OF LEARNERS

Lüderitz Blue School is a selective private primary school. We welcome applications from boys and girls from all social, ethnic and cultural backgrounds who will benefit from a close and nurturing yet academically challenging setting. Places are offered to boys and girls who will:

- (i) benefit from the challenges of the British National Curriculum;
- (ii) benefit from a small-school setting like ours;
- (iii) respect and follow the school (and class) rules and policies;
- (iiii) embrace, understand and respect the vision and aims of the school

3. ADMISSIONS TIMELINE

Applications are welcome at any time during the academic year.

4. ADMISSIONS PROCESS

(i) As a first step, parents/guardians are requested to complete an Application Form expressing interest for their child to join the school. Forms can be collected from the school office or downloaded from the website and returned via email or hand delivery. Please note: certified copies of the child's birth certificate, as well as their most recent report card must be attached. There is also an Application Fee of 300N\$ to be paid via bank transfer to the school.

(ii) Selected children will then be invited into school for a Trial Day(s). During the Trial Day(s), children will have a school tour and participate in the regular timetabled lessons and playtimes. They will also be required to complete an informal assessment. **This is not a test of what the child knows so much as an assessment of how they learn.**

(iii) Following the Trial Day(s), a member of the school management will contact parents to inform them whether the child has been successful. If a place is to be offered to the child, the parents will be invited in for a meeting with a member with school management to discuss the next steps and receive all necessary paperwork. We will endeavour to inform parents whether their child has been successful or not within 7 days following the Trial Day.

Please note: If a place is offered, parents/guardians are required to pay an upfront registration fee of N\$2500 for the child to join the school. This is a once-off non-refundable payment. For more information, please refer to the Fee Policy on the school website.

5. SCHOLARSHIP PUPILS

i) Scholarship applicants are required to pay the Application Fee of N\$300.

ii) Successful scholarship applicants will have the Application Fee reimbursed, and the Registration Fee of N\$2500 will be waived.

iii) For further information, please refer to our Scholarship Policy.

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Written by: Marnie Allen, Aretha Olman

First Review: Lüderitz Blue School Board, April 2022

Second Review: September 2023

Next review due: September 2024