



Lüderitz Blue School Scholarship Policy

1. PURPOSE OF THIS POLICY

- i) To explain Lüderitz Blue School's vision regarding scholarship places.
- ii) To clarify the application process for scholarship students.
- iii) To confirm how scholarship students are selected.
- iv) To detail what a scholarship place at Lüderitz Blue School includes.
- v) To confirm the terms and conditions for maintaining the place.

2. SCHOLARSHIP PLACES VISION

i) Lüderitz Blue School endeavours to offer a number of scholarship places to students from the local community, with the goal of allowing talented and motivated children to achieve their full potential regardless of their circumstances.

ii) Scholarship eligibility prioritises applications from children from disadvantaged backgrounds. To qualify, applicants must meet the following criteria:

- **Parental involvement:** Parents/guardians must actively support their child's education and school life.
- **Positive attitude:** The child must demonstrate a positive, hardworking approach to their schoolwork and wider education.
- **Social aptitude:** The child should show the ability to integrate well into the school environment, including positive interactions with peers and staff.
- **Talent or outstanding ability:** The child must excel in at least one specific field, such as academics, arts, sports, or other recognised talents.

iii) Scholarship places are open to children of a specified age, depending on the school's capacity at any given time. Once a place becomes available, it will be advertised on the school website and may also be announced in other venues around Lüderitz.

3. APPLICATION PROCESS

- i) Parents/guardians must first confirm that scholarship places are available for their child's current age/year group. Available places will be advertised on the school website and in local community venues.
- ii) Parents/guardians should complete a Lüderitz Blue School Application Form and submit it via email (info@luderitzblueschool.com) or hand delivery to the school office.
- iii) The following documents must accompany the form:
 - A certified copy of the child's birth certificate
 - A certified copy of the child's most recent report card
 - A motivational letter from parents/guardians explaining their reasons for applying for a place at Lüderitz Blue School and their commitment to their child's education
 - Proof of transfer of the Application Fee of N\$375 (bank details are included in the Application Form). The child's full name should be the reference for the payment. *Note: The Application Fee will be refunded only for successful scholarship candidates.*
- iv) Applications will be reviewed by the Senior Management Team, and successful candidates proceeding to the next stage will be contacted within seven working days.

4. SELECTION PROCESS

- i) Candidates who advance past the initial application review will be invited to attend a Trial Day(s) at Lüderitz Blue School.
- ii) During these trial days, children will participate in lessons and playtimes and complete an external aptitude test. The process will include:
 - An informal interview to assess the child's attitude, motivation, and potential
 - Opportunities to observe how the child interacts with their peers and the school environment
- iii) Scholarships are awarded based on the following:
 - The child's demonstrated aptitude for the school's curriculum
 - Their attitude and willingness to learn
 - Their ability to integrate into the school community and respect its rules and ethos
 - Their demonstrated talent or outstanding ability in a specific area

- The involvement of parents/guardians
- iv) Final decisions will be made by the Head/s of School, School Chair, and at least two (2) School Board members.
- v) Parents/guardians must provide sufficient notice to their child's current school regarding withdrawal and arrange a suitable start date with Lüderitz Blue School.
- vi) Lüderitz Blue School may contact the child's current school to discuss academic progress, attitude, and parental involvement throughout the selection process.

5. SCHOLARSHIP PLACE INFORMATION

- i) Scholarship places cover:
- Tuition fees, lessons, educational resources, school facilities, school lunch, textbooks, and external examination fees.
- ii) They do not cover:
- Uniform items, stationery, exercise books, or snacks.
- iii) Scholarship students have full access to the extra-curricular programme, equivalent to fee-paying children.
- iv) Boarding House accommodation (if applicable) is not included.

6. MAINTENANCE OF SCHOLARSHIP PLACE

- i) Scholarship places are intended as a permanent opportunity, supporting the child's education up to the highest academic Year Group the school offers.

ii) Parents/guardians **must** actively support the child's education, including attending school meetings and events, encouraging academic progress, and fostering social development.

iii) The child is expected to:

- Follow all school rules and policies
- Embrace school life and participate actively
- Attend school regularly and punctually
- Demonstrate continued academic progress and maintain a positive attitude

iv) If these expectations are not met, Lüderitz Blue School and the parent/guardian reserve the right to withdraw the scholarship, subject to a withdrawal notice period of at least two (2) months. Notice must be given in writing and confirmed verbally with Senior Management.

v) If expectations are met, the continuation of the scholarship will be confirmed in writing each year.

Written:	June 2022, Senior Management
Reviewed:	June 2022, Luderitz Blue School Board
Updated:	November 2024 February 2025
Next Review due:	April 2026